

**Title:** SUTA BoD meeting # 27

**Date:** February 18, 2017

**Time:** 2 PM EST

**Location:** Skype

### **8<sup>th</sup> Board Members**

Present members identified with (P)

#### *Permanent Members*

- Masoud Olfat (P)
- Bahar Abghari (P)
- Shariar Makarechi (P)
- Davood Navaian
- Mohammadreza Kianmehr (P)
- Nastaran Zamani (P)
- Sepehr Hamzelouia

#### *Substitute Members*

- Shayan Ghotbi (P)
- Mohammad Mahmoodi

B-27-01: Call to order: Quorum Established with six present members

B-27-02: Masoud informed that out of 259 eligible voters 143 voted for the election of the new board. The results have been passed on the Election Committee for review and release to the members.

B-27-02: There will be a joint meeting between the old and the new board to hand over the responsibilities, as well as lessons learned and financial report.

B-27-03: Masoud is finalizing the financial report but briefly ALL but two checks have been sent. Those checks are:

- To Masoud for the reunion related items charged to his credit card in the \$300 range.
- To Marriot Hotel for \$2400 for AV system. This item has been questioned because SUTA hired an independent AV contractor and opt out of the hotel's AV option. Mehrdad Sarfaraz who was SUTA's contact with hotel will be consulted by Masoud on this item.

B-27-04: Masoud informed the following figures need to be verified but with all expenses paid SUTA's funds in USA are around \$4000 in savings and \$3000 in checking accounts.

B-27-05: Reza informed that SUTA's funds in Iran are approximately 34M in Persian and 19M in Mellat banks.

B-27-06: Wild Apricot web hosting service is charging us \$240/month. Mahmood Bashash and Bahar will be consulted by Masoud about possible alternatives to save cost.

B-27-07: The website has an extension for Iran that has outdated info. Bahar will look into updating the website to announce the new board and implement the required updates before handing it over to the new board in the next few days.

B-27-08: Reza inquired about returning 50% of the membership dues from Iran to SUTA's branch in Iran to be used for events and awards in Iran. This requires that a formal SUTA branch be established in Iran. Reza will follow up on this issue.

B-27-09: It was noted that SUT Alumni Society has membership dues of 40K in addition to SUTA's dues and we should propose a fixed and equitable rate for SUTA members in Iran. It was also noted that SUT Alumni is only for SUT graduates while SUTA membership is also available to students and faculty.

B-27-10: Nastaran and Shayan will draft a "Lessons Learned" note to be reviewed by BOD by middle of next week (Wednesday 2/22) to be finalized before handing over the responsibilities to the new board.

B-27-11: ShahreYar will assemble all meeting notes of 8th board by middle of next week (2/22) to be passed on to the new board.

B-27-12: Masoud will finalize the financial report by 2/22.

The meeting was adjourned at 3:30 pm.