

## Fifth meeting of SUTA's 9th Board

<b>Date: Saturday, July 8th 2017</b> <b>Time: 2PM PST – 4PM PST</b> <b>The meeting was done by Skype</b>	
<b>Presents:</b>	Soheyla Kamal, Siamak Aram, Ali Rasekh, Parastoo Jabbari, Shayan Ghotbi, Farzin Radkani, Hossein Akhavan.
<b>Absents:</b>	-
<b>Agenda:</b>	<ul style="list-style-type: none"><li>● Siamak's report on membership fee payment to local chapters</li><li>● Shayan's report on his meeting with Mr. Malihi and updates on second bank account</li><li>● Discussing Siamak's suggestions for reunion's alternatives.</li><li>● Discussing ways to decrease number of unopened sent mails.</li><li>● Updates about local chapters and meeting with all chapters together.</li><li>● Complete any unfinished task from ASANA.</li></ul>
<b>Meeting Summary:</b>	<p>2:00 Shayan gave some updates about Iran accounts. The transfer is in progress.</p> <p>2:10 Siamak gave a report on current financials and potential costs in coming year. Shayan discussed a potential protocol to pay chapters their share of membership fees. It was decided to pay chapters half of the membership fees collected from members of that chapter, based on total members by June 30th, 2017.</p> <p>2:25 Formation and registration of chapters in Europe were brought up by Mr. Akhavan . It was decided to contact Sweden chapter for more information.</p> <p>2:35 Shayan discussed suggestions of Mr. Malihi on how to spend the money collected in Iran. One of the suggestions was to support low income graduate students entering SUT. This will be discussed in future. Building laboratory in Sharif might need further support and contributions.</p> <p>2:45 Mr. Akhavan brought up ways that a new chapter can communicate with the potential members such as website, LinkedIn, etc. and whether it is possible to use these sources to send out announcements about the chapter formation.</p>

3:00 Siamak opened up discussion about alternatives for a reunion. He discussed his proposed suggestion to have reunion in each chapter at the same time, and each chapter organizes its own program, and members can participate and join each one they desired. Members express their opinion about this suggestion; most of them were agree, however, they expressed that it needs to be sketched more carefully and detailed.

3:45 Discussions around reunion continued. Board talked about potential costs and responsibilities of the reunion. Siamak will continue working on this.

4:00 The discussion about local chapters began. The preference was to keep chapter formation rules it as simple as possible. The chapter shares of membership fee will be ASAP. Having introductory meetings with new chapters was discussed.

4:10 The date of next meeting going to be August 5th.

4:15 The meeting ended.